



PEN/FAULKNER FOUNDATION

Educator Participation Guidelines for School Year 2020-21

Virtual Programming

PEN/Faulkner is excited to offer virtual programming for students through December 2020. We will make a determination about spring programming in a few weeks.

Virtual Program Options

Writers in Schools - Virtual author visits + book donations to students.

- Books must be shipped to a DC-based address, preferably a school.
 - We are not able to ship outside the District.
 - We are not able to ship books individually to students.

Nuestras Voces Writers in Schools - Latinx stories, characters, and authors for virtual author visits + book donations to students. Some books available bilingually or in Spanish.

- Books must be shipped to a DC-based address, preferably a school.
 - We are not able to ship outside the District.
 - We are not able to ship books individually to students.

Writing Workshops - Dynamic and engaging sessions designed to support students with writing skill development.

- Sessions available for Grade 3-12.

Together We Read - Our multi-school book club featuring exciting authors and conversation. We look forward to sharing more information about this year's authors soon!



PEN/FAULKNER

F O U N D A T I O N

Educator Agreements for Participation with PEN/Faulkner

Book Orders

- Students who participate in the author visit should be the same students who received a copy of the book weeks earlier.
- Request books only for the students who will attend the author visit. Please don't order more books than you have students in your class.
 - On average, over-ordering accounts for \$20,000 of our program budget! This impacts our ability to provide services to as many schools and individual classrooms as possible.
- Books are intended for students participating in the author visit, not siblings or adults at the school.
 - Don't worry, we always add extra copies to the order for the classroom teacher!

Class Size

- Visits are capped at 35 students maximum. If you need an exception, or would like to request a larger group of combined classes, please email us.

Scheduling

- Requests should be made at least 4 weeks in advance of your preferred dates.
 - Please note that our calendar fills quickly in the months of October, December, February, May, and June.

Participation Surveys

- PEN/Faulkner is required to collect student and educator feedback at the end of each visit to report out to our funders.
 - During distance learning, we will provide electronic surveys.

Fees

- Our programming is 100% no-cost to Title I schools in the District of Columbia.
 - Non-Title I schools can participate for a nominal program fee.
 - DC-area private schools should contact us for more information.

We look forward to another amazing school year together!